

Master Action Plan Template

Name: (Shahida Bibi)

Unit Title: Teacher Resource Center

Grade Level: Secondary School Teachers

Unit Length: Three months

Unit Materials & Resources: Books, maps, diagrams, magazines, articles, stories books, charts, science equipment, AV aids and other latest technology, Television.

Desired Results	
Goals or Power Standards	
<ul style="list-style-type: none"> To establish a resource centers for teachers To collect materials and equipment for the resource center To open up the resource center to all stake holders like students , teachers, community 	
Enduring Understandings	Essential Questions
<p><i>Teachers will understand that ...</i></p> <ul style="list-style-type: none"> How to use resource center for research and enquiry based learning How can they use resources effectively How to enhance their learning 	<ul style="list-style-type: none"> What do teachers need to teach? What the teachers need to use to make the curriculum enriching? How long will this take?
Knowledge	Skills
<p><i>Teachers will know ...</i></p> <ul style="list-style-type: none"> The importance of the latest material The use of latest technology Understand the importance of learner centered methods. 	<p><i>Teachers will be able to ...</i></p> <ul style="list-style-type: none"> Use the technology Do more readings Use materials to complete course work Understand the importance of activity based learning.

Assessment Evidence

Performance Tasks	Other Evidence
<ul style="list-style-type: none">• Reading habit will increase• Teachers will actively participate in the use of technology• Teachers will design lessons, using the latest material	<ul style="list-style-type: none">• Demonstration of learning would increase in the classroom• Change in behavior would take place• More teachers and students will participate in teaching the learning process• Teachers will demonstrate confidence with new materials by implementing them in their classrooms

Learning Plan/ **Timeline** (Include Benchmark Dates for PELI)

Learning Activities

Part 1- Establishing the Teacher Resource Center

- To select a suitable place to establish a teacher resource center (1 week September)
- To identify and secure funds. (A request will be made to the Headmistress and then it will be extended further to the ITA for providing funds in order to establishment the teacher resource center) 3-months, September -November 09
- To get support from concerned people (Parent Teacher Committee Members). 2nd weeks of September

Part 2-Implementing Successful Practice of the Resources in the Classroom

- **First Step:** I will conduct teachers training to provide awareness about resource center so that they will make their learning effective and achieve objectives with the help of the resources
- **Second Step:** I will arrange the resources with the help of teachers and students
- **Third Step:** Teachers will write lessons using those resources
- **Fourth Step:** Teachers will use the lessons in the classrooms
- **Fifth Step:** I will continue adding resources to the resource center

(Training Dates 3 days in October)

Day 1: I will identify the objectives and introduce all trainee participants need to use resource center, and check the previous knowledge of the teachers.

Activity: I will divide the learner in to small groups and give them name for work

Day 2 & 3 I will teach the teacher

- Introduction of the trainee teachers
- Master trainer will provide background of teacher resource center to the trainees
- Advantages of teacher resource center
- How to make resources & use resources
- How to write lesson plans
- Trainee teachers demonstrate understanding of the training session by using the resources to write lessons
- Trainees will meet objectives of new lessons and how to use the resource center

Evaluation:

- Teachers will be evaluated on the last day of their learning