

# Master Action Plan Template

**Name: Shuja**

**Unit Title: Teacher training on Assessment**

**Grade Level: Primary and middle Level Teachers**

**Unit Length: 10 days Training 20 teachers**

**Unit Materials & Resources: Books, Charts and AV aids**

<b>Desired Results</b>	
<b>Goals or Power Standards</b>	
<ul style="list-style-type: none"> <li>Teachers will learn best methods of assessment(English,,Urdu,Science)</li> <li>Teachers will learn when is the best time to conduct assessment</li> <li>Teacher will learn how to develop a question paper (test questions).</li> </ul>	
<b>Enduring Understandings</b>	<b>Essential Questions</b>
<i>Teachers will understand ...</i> <ul style="list-style-type: none"> <li>How to conduct assessment</li> <li>How to develop good question papers</li> <li>How to grade papers effectively</li> </ul>	<ul style="list-style-type: none"> <li>What are the best methods of assessment?</li> <li>What is the best time to give an assessment?</li> <li>How does a teacher write a question paper (test question)?</li> </ul>
<b>Knowledge</b>	<b>Skills</b>
<i>Teachers will know ...</i> <ul style="list-style-type: none"> <li>What are assessment methods</li> <li>What is the best time to conduct assessment</li> <li>What are good questions to conduct assessment</li> </ul>	<i>Teachers will be able to ...</i> <ul style="list-style-type: none"> <li>Conduct assessments</li> <li>Learn time management in conducting the assessments</li> <li>Develop good question papers (test questions)</li> </ul>
<b>Assessment Evidence</b>	
<b>Performance Tasks</b>	<b>Other Evidence</b>
<ul style="list-style-type: none"> <li>They would be able to write different types of questions</li> <li>They would be able to practice assessment methods</li> <li>They would be able to explain what is the best time of assessment</li> </ul>	<ul style="list-style-type: none"> <li>Change in behavior would take place (teachers will practice assessment seriously)</li> <li>Effective use of assessment methods would take place</li> <li>Student grades will improve because students will be mentally prepared for test</li> </ul>
<b>Learning Plan/ Timeline (Include Benchmark Dates for PELI)</b>	
<b>Learning Activities</b>	

- 10 working days training for 20 participants will be arranged.
- Class room teaching relating to assessment will be organized
- Resource persons with specialty will be hired
- Hands on practice relating to assessment will be ensured

**The three focus areas would be divided into three day units with one introduction day:**

**Introduction first day** -will be dedicated to introduction of participants and introduction of guest speakers. Objectives of the training will be given to the participants, and detailed training program and shall be shared with the participants.

**Unit 1**

3 days for English subject

- how to teach English

**Unit 2**

3 days will be for science study

- to learn about science methodology

**Unit 3**

3 days will be dedicated to the study of Urdu language

- Pre-test will be conducted to know the learning level of the trainee
- All sessions of the training will be interactive in nature
- Practical working sessions will be organized
- During the training mid-term & formative evaluation will be conducted to review the deficient areas, changes will be done accordingly.
- At the end of the training Final evaluation will be conducted
- Those meeting the standards will be awarded Qualifying Certificates
- On the basis of this training program more training will be organize

The end